

Accessing Your District Student Drive (KMS Student Folder)

From Home:

Address: <ftp://216.100.89.242>

** There is NO [http.www] **

Purpose: To access Student files that need to be worked on at home and at school.
Ex. A paper started at school that can be worked on and finished at home, saved on the 'U' drive and then be accessed again at school the next day. No need for transporting files on a Flash Drive to/from home/school.

** This drive *does not accept* video media or .exe files. **

PC Directions:

1. Click on Start, then My Computer, then type the FTP address (shown above) in the address bar and hit Enter
2. Enter your Student Username and Password
3. Access your Student folder by first initial of Last Name, then click on your saved file

If You Use A MAC:

1. From Finder click on Go, then type the FTP address (shown above) in the address bar and hit Enter
2. Enter your Student Username and Password
3. Access your Student folder by first initial of Last Name, then click on your saved file

From School:

To Save your work at school in the 'U' drive:

1. Click on File, then Save As
2. Give your work a File Name (choose a meaningful name for that file)
3. Click on 'My Computer'
4. Click on 'U' Drive
5. Click on Folder letter of students Last Name
6. Save

NOTE: There is a possibility that accessing your 'U' drive from home may not work. If that is the case, please let your teacher know and fill out a Feedback Form. This form will help us correct access errors. Thank you!